THE PROCEDURE FOR RECOGNITION OF EDUCATION FOR THE PURPOSE OF CONTINUING EDUCATION IN THE REPUBLIC OF SLOVENIA FOR CANDIDATES HOLDING A FOREIGN EDUCATION CERTIFICATE:

- COMPLETED UPPER SECONDARY EDUCATION
- COMPLETED YEAR OF STUDY FOR ENROLMENT IN A HIGHER YEAR OF STUDY
- GRADUATES

Candidates who prove enrollment conditions with foreign secondary or equivalent education, we are informing that their proof of education is subject to recognition under the Assessment and Recognition of Education Act in Slovenia.

In this case, the application form for enrolment is also an application for the initiation of the process of recognition of foreign education for the purpose of continuing education in the Republic of Slovenia. The form is submitted on the eVŠ web portal: [http://portal.evs.gov.si/prijava/?locale=en](http://portal.evs.gov.si/prijava/?locale=en). Candidates who will submit an incomplete application or application for recognition of foreign education for the purpose of continuing education in Slovenia will be additionally informed about the request and the deadline for supplementing the application by regular and electronic mail.

Applicants applying to study with a foreign secondary school diploma for the application and recognition process shall attach to the application the documents as listed:
List of documents that are required for the procedure for recognition of education for the purpose of continuing education in the Republic of Slovenia for candidates holding a foreign education certificate

<table>
<thead>
<tr>
<th>Document</th>
<th>Legalization</th>
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<td>legalized according to the system of legalization in the country of issue</td>
<td><strong>Legalization required as noted for individual countries:</strong></td>
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Legalization required as noted for individual countries:

- Republic of Austria, Republic of Bulgaria, Bosnia and Herzegovina, Czech republic, France, Greece, Republic of Croatia, Republic of Hungary, Republic of Northern Macedonia, Republic of Romania, Republic of Serbia

2 **Verified photocopy of the original certificate(s) and verified translation into Slovene language** (please consult the authorized persons at the universities or directly at the higher education institution where you are applying regarding the need for translations) referred to in the previous box

3 **Verified copies of annual report cards, transcripts, a diploma supplement or some other evidence on the contents and duration of education** (last four years of education) and **verified translation into Slovene language** (please consult the authorized persons at the universities or directly at the higher education institution where you are applying regarding the need for translations)

4 **Short chronological description of the entire education** (statement by the applicant)

5 Evidence of Slovene language **examination** on level B2 or equivalent – **if required for enrolment to individual programme**. For further explanation of equivalents see: [http://portal.evs.gov.si/razpisi-za-vpis-javni-koncesionirani](http://portal.evs.gov.si/razpisi-za-vpis-javni-koncesionirani)
The list of documents may vary depending on the country where the education certificate was issued; therefore, candidates are advised to obtain in advance information about the detailed list of documents or about the procedure from the authorised persons of the universities, as indicated in the contact details below:

- **the University of Ljubljana**, PO Box 362, 1001 Ljubljana, telephone +386 1 241-85-85, 241-85-86, e-mail: recognition@uni-lj.si, website: [https://www.uni-lj.si/](https://www.uni-lj.si/); business hours: Monday through Friday: 9.00 a.m to 11.00 a.m. (in person) and 12.00 p.m. to 3.00 p.m. (by phone);

- **the University of Maribor**, Slomškov trg 15, 2000 Maribor, telephone +386 2 235-52-63, e-mail: recognition@um.si, website: [http://www.um.si/studij/priznavanje](http://www.um.si/studij/priznavanje); business hours: Monday through Friday: 9:00 a.m. to 11:00 a.m. and 1:00 p.m. to 2:00 p.m.;

- **the University of Primorska**, Titov trg 4, 6000 Koper, telephone +386 5 611-76-31, e-mail: vpis@upr.si, website: [http://www.upr.si](http://www.upr.si); information on business hours is available at [https://www.upr.si/sl/studij/vpis-up](https://www.upr.si/sl/studij/vpis-up);

- **the University of Nova Gorica**, Vipavska 13, 5000 Nova Gorica, telephone +386 5 331-52-34, e-mail: studentska.pisarna@ung.si, website: [http://www.ung.si](http://www.ung.si); business hours: Monday through Friday: 9:00 a.m. to 11:00 a.m. and 1:00 to 3:30 p.m.

Candidates applying for enrollment in accordance to transfer criteria among study programmes of undergraduate or second-cycle integrated master's degree study programmes contact directly the higher education institution where they apply for further information about the list of documents for the procedure for recognition.

**PLEASE NOTE:**

**The deadline for issuing a decision on recognition** in accordance with the Recognition and Evaluation of Education Act (Official Gazette of the Republic of Slovenia (Uradni list RS), Nos. 87/2011, 97/2011 – corr. and 109/12) is **two months after the date of receipt of a complete application**.

Candidates must comply with the deadlines for the submission of evidence of fulfilment of the enrolment conditions that apply to the admission and selection procedure.